

William Morris Community Centre

Annual Report 2015 / 2016



6 - 8, Greenleaf Road
Walthamstow
London, E17 6QQ

Telephone/Fax: 020 8520 5021
Email: wmccua@hotmail.co.uk
Websites: www.wmccua.org

Funded by London Borough of Waltham Forest
Registered Charity No: 1081322



AIMS AND OBJECTIVES

*The objectives of the Association are for the benefit of the inhabitants of the London Borough of Waltham Forest (and in particular for the benefit and assist in the provision of facilities and resources for the Community Groups and Organisations at the William Morris Community Centre, in Greenleaf Road, Walthamstow, London E17 6QQ (hereinafter “**the centre**”) for education, recreation and leisure time occupation of the said inhabitants in the interests of social welfare and so that their conditions of life may be improved.*

In furthering the above-mentioned objects the Association:

Shall recognise and reflect the multi-cultural nature of the local community:

Shall be non party in politics and non sectarian in religion:

Shall be non-profit making is so far as any monies raised on and behalf of the Association shall be applied to further the objectives of the Association and for no other purpose: and

i. To raise funds and to invite and receive contributions and to hire out the Centre for private lettings on an occasional basis in order to raise funds provided that the association shall not undertake any substantial permanent trading activities to raise funds:

ii. To buy, take on lease or in exchange any property necessary for the achievement of the objects and to maintain and equip it for use:

iii. subject to such consents as may be required by law, to sell, lease or dispose of all or any part of the property of the Association:

iv. subject to such consents as may be required by law, to borrow money and to charge all or any part of the property of the Association with repayment of the money so borrowed:

To do all such other lawful things as are necessary for the achievement of the objectives.

William Morris Community Centre

Annual Report 2015 / 2016

TABLE OF CONTENTS

	Page(s)
Management Committee	1
Organisation Information	2
Organisational Chart	3
Chair's Report	4
Co-ordinator's Report	5
Work Experience	6
Events held at the Centre	7 - 9
Comments from Users.....	10
Financial Accounts	11 - 15
Groups Based at WMCC	16
Group Activities	17 - 18
Access and Information	19 – 21
Acknowledgments	22

William Morris Community Centre

Annual Report 2015/ 2016

MANAGEMENT COMMITTEE

Chairperson:	Mel Ennis
Vice Chair:	Steve Blackett
Secretary:	Chrys Christy
Assistant Secretary:	Barbara Gillings
Treasurer:	Mariam Hussein
Assistant Treasurer:	Donna McKenzie

Trustees

Hyacinth Hibbert
Maryan Adan
Monica Watkins
Norma Perkins (upto 9th September 2015)

Local Volunteers/Advisor

Ashdiene Greaves
Moe Uddin
Rubeena Amanullah (upto November2015)

Staff


Centre Co-ordinator Walton Browne	Patricia Thomas Caretaker
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ORGANISATION INFORMATION

Office Hours

Monday	9.00 – 4.00 pm
Tuesday	9.00 – 4.00 pm
Wednesday	9.00 – 4.00 pm
Thursday	9.00 – 4.00 pm
Friday	9.00 – 4.00 pm

Centre Opening Hours;
Monday - Sunday
9.00 am - 11.00 pm

 020 8520 5021
24 Hours Answering Service

Email: wmccua@hotmail.co.uk
Website: www.wmccua.org
Twitter: @wmccua

William Morris Community Centre

ORGANISATIONAL CHART – 2015/2016

MANAGEMENT COMMITTEE OFFICERS / TRUSTEES

CHAIR
Mel Ennis

VICE CHAIR
Steve Blackett

SECRETARY
Chrys Christy

**ASSISTANT
SECRETARY**
Barbara Gillings

TREASURER
Mariam
Hussein

**ASSISTANT
TREASURER**
Donna McKenzie

TRUSTEE
Norma Perkins

TRUSTEE
Mariam Adan

TRUSTEE
Monica Watkins

TRUSTEE
Hyacinth Hibbert

Local Volunteers

Moe Uddin

**Ashdiene
Greaves**

**Rubeena
Amanullah**

STAFF

CENTRE CO-ORDINATOR
Patricia Thomas

CARETAKER
Walton Browne

CHAIRS REPORT



Welcome everyone; first of all I would like to thank everyone for taking the time to attend this meeting. I would also like to thank everyone for his or her contribution.

For this year the challenges have continued and are more persistent. Our funding has been approved for a further year so we thank the current and new user groups for choosing William Morris for their activities.

Our achievements for this year include:

- Resurfacing the car park
- A Training suite with flexible space with room for 11 computer stations for IT training, the suite is also used for flower arranging, and yoga, and after school club.
- Purchase and installation of a projector and screen now in place and we are hoping to secure additional funding for laptops.
- A drop in Center for senior citizens and others in need of help.

We continue to work with other agencies and charities such as Big Local, Voluntary Action, local churches, fitness groups and Senior citizens. In total we work with 22 user groups.

We remain financially healthy; we have spent a lot to cover for the additional cost of capital works to resurface the car park area, repairing the drains, and electric lighting. We are working on reviewing the Centre's lease, in the hope that we can have discretion to raise income by sub-letting.

We are still on the lookout for volunteers especially people with experience in grant applications, fund raising, office and administrative skills to help us with grant applications and running the front office.

Conclusion

We continue to focus on future developments, and the success of the Centre. Greater success will depend on the facilities continuing to be upgraded and improved, so that as a hire space it is the first choice of the local community. The work of the LBWF Consortium remains a valuable partnership and model of joint working. We thank our supportive trustees, volunteers, and contractors and last but not least the employees working on behalf of WMCC. Pat Thomas, Walton Brown, Ashdiene Greaves, Cavelle Davies, Jackie Eiburg, and Dave White,

And my loyal family who continue to offer me the support I need to do this work.

God Bless to all

Mel Ennis



CO-ORDINATORS REPORT

A lot of positive things have been happening at the centre. Improvements have been made, which has enhanced the centre, and the building. I would like to say many thanks to Dave White our Maintenance Man. The centre is much more attractive and inviting place now with the collective hard work of those involve. There have been some groups who have left, but new groups have come on board to make use of the centres facilities. The community have been using the centre much more, which has enabled us to carry out more improvements to the centre.

The centre now has it's own website, which went live on 1st July 2016 – wmccua.org. I have been involved in working on the contents of the website, which I have enjoyed and would like to thank Abed of the WF Community Hub for his help with designing the website. The website will help the centre to reach a wider audience, and hopefully get more people using the centres facilities. We are also taking advantage of other forms of technology to advertise the centre such as the use of twitter. The names of the halls have now been changed, the Lounge is now called the Morris Hall and the Classroom is called the William Hall.

Course(s)

I have completed and passed a Business Management Course – Level 3, in March 2016 and I have now started a Business Administration Level 4. I have gained more knowledge and understanding of working practices, since being on these courses, and this has helped me, with my work for the centre.

Community Centre Consortium

The William Morris Community Centre continues to work jointly with the WF Community Hub (formerly Asian Centre) and the Jubilee Centre. We continue to meet regularly, and we have secured our funding with WF Council upto October, 2016

I have attended meetings for the Community Centre Venue Forum. All the community centres in the area are invited. We share ideas and information, and it has been informative in finding out what other centre are doing, or having challenges with.

Summer Fete

The Centre's annual Summer Fete has been organised for Saturday, 20th August 2016. I am working hard at co-ordinating this event, and the centre would welcome sponsoring for these types of events

Patricia Thomas
Centre Co-ordinator

Work Experience

A young lady called Carine McDuffus, from the Adult Learning Scheme came to do a work placement at the centre for six weeks. It was a pleasure mentoring Carine.



"When I first started at the centre I was nervous, I didn't feel very confident. I thought I wouldn't do well, but for the past 5 weeks working at the centre, I have been supported and encouraged, which has given more confidence. I have met so many wonderful people, and now believe more in myself. I have learnt a lot from this experience from the wonderful people that work here. I won't forget this, because it showed me I am more than capable. I have been doing work that I actually enjoy, e.g typing, creating a poster for the community centre, IT, answering the phone, helping out at reception, which I'm happy to do, I love working at reception, as I was interacting with the users of the centre".

Carine McDuffus
15/02/2016



Ashvin Chaman, also from the Adult Learning Scheme, completed work experience with the centre in June 2016. It was a pleasure to see his skills developing and growing.

"I enjoyed my time at the William Morris Community Centre. I learned a lot despite working for a month. My work experience involved me doing things such as receptionist, administration and IT required tasks. The staffs here were delightful especially Mrs Patricia Thomas who helped me in a patient and understanding way, even though she was very busy herself. This work programme gave me a confidence boost and the foundation to be ready for the work environment".

Ashvin Chaman
27th June 2016

Events held at the Centre

We have been having alternative weekly dressmaking and floristry classes, on a Wednesday, which has been taught by Cavelle Davis. It is hoped that we can get funding to support these two good causes

Dressmaking



Floristry - Classes

The ladies have thoroughly enjoyed this class, and have felt very proud of their displays



Gadget Workshop – June 2016

This courses has enabled the ladies/men to gain more confidence in using their gadgets, and not to be afraid to use all it's features.



Comments from User's of the Centre



Mr Lewis, 80 years old – started ACEA in 2001
“Keeps me out of the house and gives me the opportunity to meet different people. I also play games, for e.g dominoes”



Mr Pattinson, 79 years old - started ACEA 2001/2002 “ACEA is a good way for elderly people to socialise.”



Mrs Hyacinth Hibbert, 80 years old – started ACEA in 1999 “I would love to see this club run as long as possible. WMCC tries it best to cater for all our needs.



Mrs Hyacinth Hines, 80 years old – started ACEA in 1995/1996. “I look forward to coming here. I do flower arranging and play bingo. I enjoy a good conversation

William Morris Community Centre Users Association
Statement of Financial Activities
For the Year ending 31st March 2016
Charity Number 1081322

	Note	Total 2016	Total 2015
Incoming Resources			
Grant Fundings for Charitable Activities	2	16,864	16,864
Incoming Resources from generated funds			
Rent & Hall Hire		58,187	63,467
Total Incoming Resources		75,050	80,331
Expenditure			
Staff Salary Costs		30,028	31,687
Casual Worker		5,551	0
Staff Training		468	360
Rent & Rates payable to L/ Authority		16,943	16,170
Water Charges		924	1,032
Light & Heating		1,715	3,400
Waste Disposal		1,878	0
Repairs & Maintenance building & intruder alarm	3	21,680	9,565
Insurance		681	1,323
Cleaning & Materials		1,706	2,750
Bank Charges		560	449
Postage / Stationery /Photocopying		3,889	2,304
Telephone & Internet Charges		1,260	837
Professional Fees		1,445	870
Payroll costs		155	130
Small items of Equipment		950	1,135
Refreshment & MC travel expenses		250	86
Accounting & Independent Examiner costs		750	700
Depreciation Fixed Assets		560	747
Total Expenditure		91,393	73,544
Surplus /(Deficit.)		-16,342	6,786
Opening Balance B/Fwd		57,811	51,024
Closing Balance carried Forward		41,468	57,811

William Morris Community Centre Users Association**Balance Sheet as at 31st March 2016****Charity Number 1081322**

	notes	<u>2016</u>	<u>2015</u>
Fixed Assets			
Computer / Office Equipment	4	1,680	2,240
Current Assets			
Sundry Debtors & Prepayments		-	0
Bank & Cash Balance		<u>40,778</u>	<u>56,316</u>
		<u>40,778</u>	<u>56,316</u>
Current Liabilities			
Sundry Creditors	5	<u>990</u>	<u>745</u>
		<u>990</u>	<u>745</u>
Net Current Assets		39,788	55,571
Total Assets		<u><u>41,468</u></u>	<u><u>57,811</u></u>
Fund Balances			
Unrestricted fund Balance		16,468	57,811
Designated Funds	6	25,000	
Total		<u><u>41,468</u></u>	<u><u>57,811</u></u>

Approved by the Board of Trustees and signed on their behalf on

Trustee.....
Mel Ennis (Chair)Trustee.....
Mariam Hussein (Treasurer)

Signed.....

Signed.....

William Morris Community Centre Users Association
For period 1st March 2015 to 31st March 2016
Charity Number 1081322

Notes to the Accounts

(1) Accounting Policies

- (a) These Financial statements have been prepared under historic cost conventions in accordance with applicable accounting standards and in compliance with statements of recommended accounting practice.
- (b) Incoming Resources are the amounts derived from the provision of charitable services and include income generated from activities
- (b) Where funds are shown as Restricted they are treated as containing conditions subjecting their use to specific purposes imposed by the donors. And balances shown in the accounts represents work outstanding to complete delivery

Note 2	Grants Receivable	Year 2016	Year 2015
	LBWF funding (Community Centre Consortium Funding)	16,864	16,864
		16,864	16,864

- Note 3** **Repairs, Maintenance & Upkeep of building**
£11,695 was spent on re-tarmaking and de lining the car park facility to facilitate easy access and exit.
The Womens toilet was also refurbished
the committee decided to write of all these costs in the year work was done Instead of capatilising them.

- Note 4** Fixed Assets are for use by the charity in meeting its charitable objectives and are capitalised and depreciated. Over their useful lives
Assets are only capitalised if they cost in excess of £250. and the depreciation is calculated to write off the assets over their estimated useful life on a straight line basis

		Building	Total
	Furniture & Fittings	Improvement	2016
Tangible Fixed Assets			
Opening value B/forward	18,903	10,934	29,837
Additions	-	-	-
Total Gross Value	18,903	10,934	29,837
Cumulative Depreciation B/ Forward	18,903	8,694	27,597
Charge for current year 2016	-	560	560
Total Cumulative Depreciation	18,903	9,254	28,157
Net Book Value 31st March 2016	-	1,680	1,680

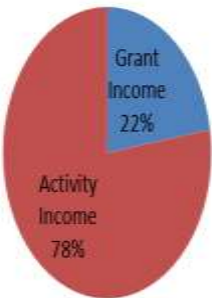
Notes to the accounts continued

	Total 2016	Year 2015
Note 5 Creditors falling due within 1 year		
Bookkeeping & Accounting Fees	750	745
HMRC paye March 2016	240	-
	<u>990</u>	<u>745</u>

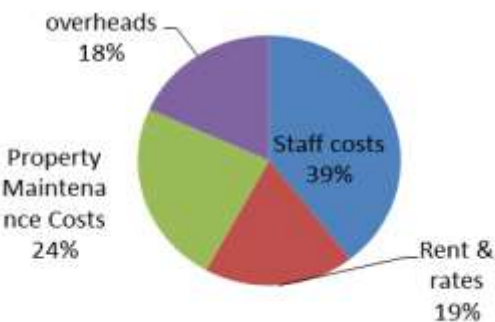
Note 6 The Management Committee have decided to set aside £25,000 as a dedicated reserves to meet long term Pension costs, Rent charges and other committed overhead charges

Note 7 No payments were made to trustees by way of remuneration and there were no related party transactions

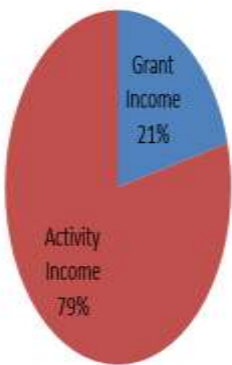
Income in year 2016



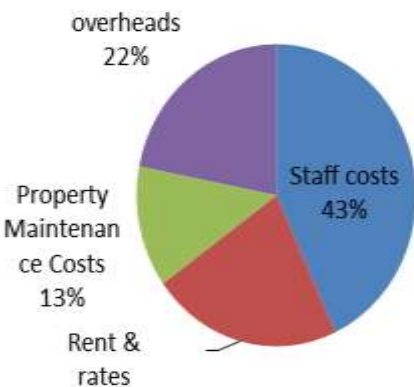
Analysis of Expenses in year 2016



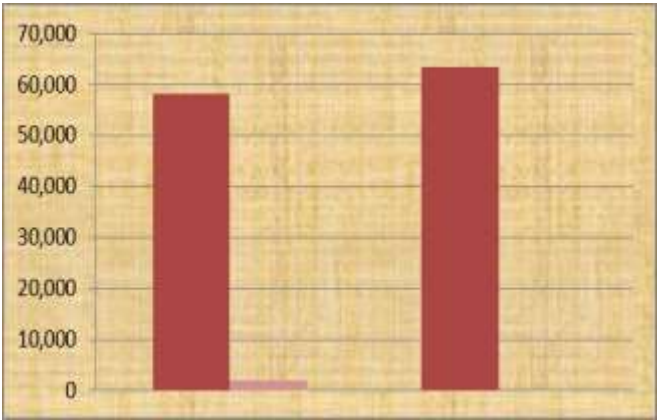
Income in 2015



Analysis of Expenses in year 2015



Result of 2016 compared to 2015 Rental Income

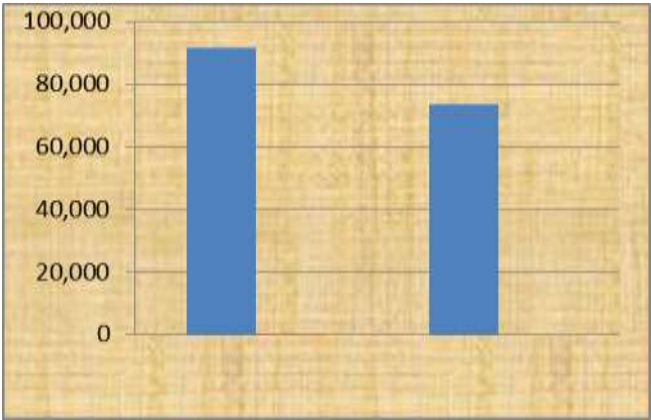


2016

2015

A slight reduction in Rental Income in 2016

Result of 2016 compared to 2015 Expenditure



2016

2015

This shows increased expenditure in 2016 due to increased maintaince building facilities

GROUPS BASED AT WMCCA

Afro-Caribbean Elders Association (ACEA)

Big Local

LBWF Class

Crossway Faith Church

Dance Chloe

Diabetic Association (WF)

50+ Asian Elderly

Gerak Ilham

Henshou Karate Academy

Leyton Ju Jitsu Club

Mountain of Fire Ministries Church

New Jerusalem Temple Church

Sunbeam Breakfast/After-school/Holiday Club

Sunbeam FEEG

Sugar Plum Tree Nursery

St. Mungo's (Homeless)

Transport & General Workers Union

Pakistani Women's Welfare Association (PWWA)

Socialist Party

West Indian Women's Association (WIWA)

William Morris Ward Surgery

WF Somali Women's Association (WFSWA)

Yoga Class

William Morris Community Centre

GROUP ACTIVITIES

Name of Group	Time	Room
MONDAY		
Afro-Caribbean Elders Association	12.00 – 4.00 pm	Lounge
Sunbeam After-School Club	3.30 – 6.30 pm	Training Suite (Term Time)
Yoga Class	7.30 – 9.30 pm	Classroom (Term Time)
Ju Jitsu Club	7.30 – 9.30 pm	Lounge
Pencak Silat – Marshall Arts	8.00 – 9.30 pm	Training Suite
TUESDAY		
Sunbeam After-School Club	3.30 – 6.30 pm	Training Suite (Term Time)
WFSWA	5.00 – 7.00 pm	Lounge
WEDNESDAY		
Afro-Caribbean Elders Association	12.00 – 4.00 pm	Lounge
Dressmaking Workshop	1.00 – 3.00 pm	Classroom
Sunbeam After-School Club	3.30 – 6.30 pm	Training Suite (Term Time)
Henshou Karate Academy	6.30 – 8.30 pm	Lounge
THURSDAY		
Afro-Caribbean Elders Association	12.00 – 4.00 pm	Lounge (Every other Thursday)
Sunbeam After-School Club	3.30 – 6.30 pm	Training Suite (Term Time)
Socialist Party	7.30 – 9.30 pm	Training Suite
Ju Jitsu Club	7.30 – 9.30 pm	Lounge
FRIDAY		
Sunbeam After-School Club	3.30 – 6.30 pm	Training Suite
WF Somali Women's Association	5.00 – 7.00 pm	Lounge
SATURDAY		
DanceChloe	10.00 – 12.00 pm	Lounge/Classroom
WF Somali Women's Association	12.00 – 3.00 pm	Lounge
Vizen Children's Academy – Saturday School	11.00 – 6.00	Office 3
SUNDAY		
Crossway Living Faith Church	10.00 – 12.00 pm	Lounge
New Jerusalem Temple Church	11.00 – 1.00 pm	Classroom

William Morris Community Centre has rooms to hire that are ideal for training sessions, meetings, seminars, conferences, parties And private functions etc..

MONTHLY MEETING

Transport & General Workers Union 7.30-9.30 pm Creche (4th Wednesday in month)

ALTERNATE BOOKINGS

Afro-Caribbean Elders Association	12.00 – 4.00 pm	Lounge (Alternate Thursdays)
Ju Jitsu Club	7.30 – 9.30 pm	Lounge (Alternate Thursdays)

OFFICE HOLDERS

Afro-Caribbean Elders Association
Vizen Children's Academy
WF Somali Women's Association
Sunbeam/Sugar Plum Tree Nursery

We also have Office Spaces available to hire at affordable cost

For booking enquires please contact the Centre Reception Desk
By calling us on 020 8520 5021
Email: wmccua@hotmail.co.uk

William Morris Community Centre Users Association
6- 8, Greenleaf Road
Walthamstow
E17 6QQ

For further information please contact Patricia Thomas on
020 8520 5021
24 Answering Services
Or by email: wmccua@hotmail.co.uk

ACCESS AND INFORMATION

Accessibility

The Centre ground floor is accessible for people with disabilities. We have one accessible toilet for disabled users. There are 3 outside toilets, which are not accessible for wheelchair use.

Morris Hall

The Morris Hall (formerly Lounge) has laminated flooring throughout the room, glass arch and a kitchenette, which consists of hot and cold water, tea-making facilities, and a microwave. We also have one accessible toilet for disabled users. The room can be used for social functions, conferences, seminars and meetings. Chairs, folding tables are also in the room when hired. Room have an overall seating capacity of 80 people.



Training Suite

The Training Suite is part carpeted, part lino flooring leading into the tea bay and toilets. There are 11 sockets available for training, with projector and screen. Hot and cold water, tea-making facilities are also available.



Play Area

There is an outdoor play area that can be used with adult supervision.

William Hall

The William Hall (formerly the Classroom) has original wood flooring throughout. The room is available for hire on the first floor of the building, but is not accessible for disabled users. The room is suitable for celebrations, presentations, seminars and meetings. There are 2 chalkboards that are ideal for training sessions and classes.

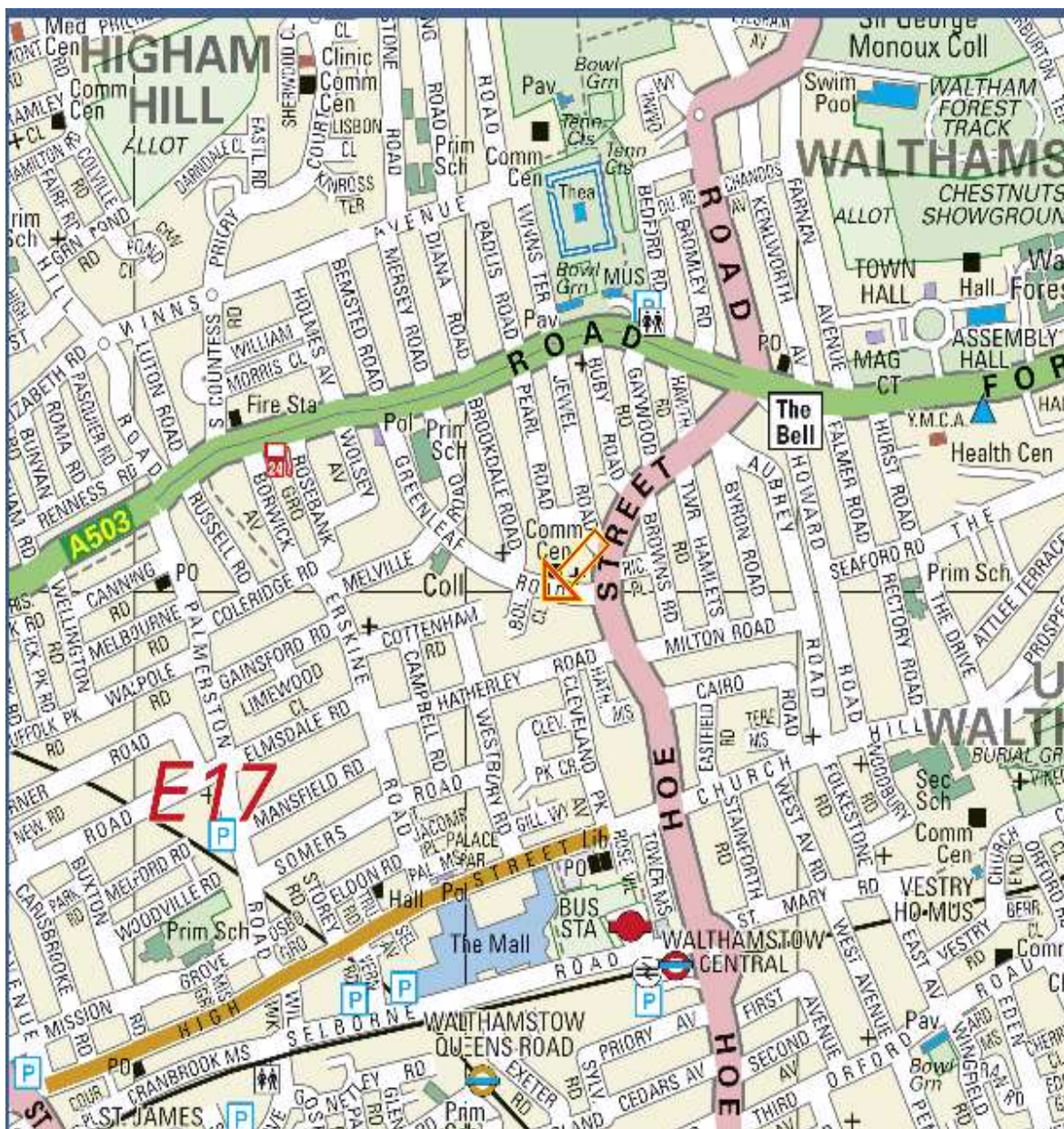
Office Space

We have 6. Original wood flooring throughout, storage is available when office spaces is hired. All offices are on the first floor of the building but is not accessible for disabled users. There is a kitchenette area



Car Park

There is a small car park on site to the left of the front of the building. Greenleaf Road is resident permit holders. There are short stay parking for non residents.



Transport

The nearest tube station is Walthamstow Central (Victoria Line). London Underground Queens Road Station. The bus station is also Walthamstow Central.

Buses 20, 34, 48 58, 69, 97, 212, 215, 230, 257, 275, 357, W11, W12, W15, W19

ACKNOWLEDGMENTS

The Association would like to thank the following for their continued support throughout the year;

Alex Davies
Community Accounting Support Project (CASP)

All Users Groups of the Centre

LBWF, Partnership & Community Development

Management Committee & Trustees

Voluntary Action (Waltham Forest)

WF Adult Learning & Skills Services

WF Community Hub (formerly Asian Centre)

Together

Each

Achieve

More